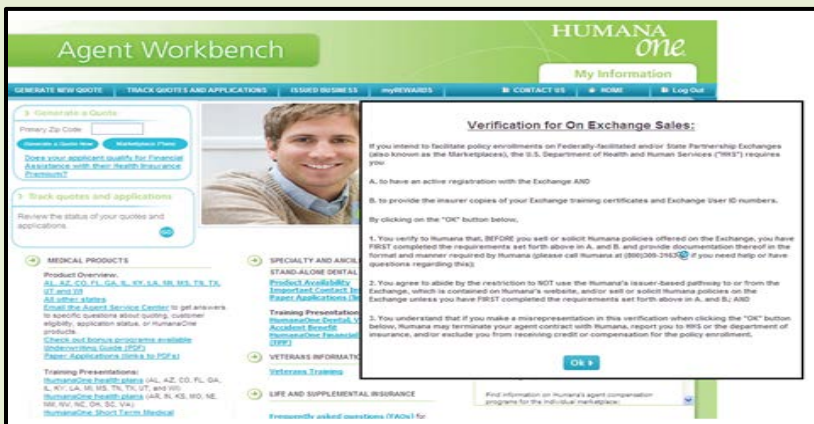


On the Marketplace Direct Enrollment through Agent Workbench

The steps below will assist you through an On the Marketplace enrollment that begins from the Agent workbench (AWB).

Step

1



Information

Review the information in the *Verification for On Exchange Sales* box then Click OK.

2



To begin a quote enter a zip code for your client and click the "Generate a quote Now" button.

Alternatively, From the home page there is the ability to click the "Marketplace Plans" button and go directly to the Federal or State Marketplace to begin an enrollment for your client.

MarketPoint
Learning

Step

3

Medical

Major Medical [Show All Rates](#)

Qualifying Event

Does the applicant have a Qualifying Event? [Qualifying Events](#)

Yes No

Personal History

Person covered	Age	Date of Birth	Subscriber role	Clear
Applicant	25	01/01/2000	01	
Spouse	25		01	
Old	25		01	
Old	25		01	

[Back](#) [Continue](#)

Information

Select Major Medical and add gender, age, and date of birth then click on the continue button.

4

1. Create 2. Choose 3. Customize & Compare [Print](#)

[Expand/Collapse](#) [Reset All Filters](#)

Plan Availability Plan Type Individual MOOP Individual Premium

All On Exchange Off Exchange Only

All HMO PPO EPO HSA

Low High \$6350 Low High \$393

Select On Exchange from the Plan Availability column.

5

Plans Available (Show All) (Show All)

Plan Name	Plan Type	Network	Plan Availability	Contribution	SR	Max	Deductible	Premium
Humana Connect Bronze 80/60/300 Plan	HMO	San Antonio HMO	On Exchange	100% Par	Integrated	6300	6300	\$221.54
Humana Connect Bronze 80/60/300 Plan	HMO	San Antonio HMO	On Exchange	80% Par	Subsidized	6300	4800	\$228.86
Humana Connect Silver 80/60/300 Plan	HMO	San Antonio HMO	On Exchange	80% Par	Subsidized	6300	4800	\$221.29
Humana Connect Gold 2500/500 Plan	HMO	San Antonio HMO	On Exchange	80% Par	\$0 Deductible	3500	2500	\$275.25
Humana Connect Platinum 63500 Plan	HMO	San Antonio HMO	On Exchange	80% Par	\$0 Deductible	1500	0	\$448.26

Select the plan by clicking on the Premium Amount.

MarketPoint
Learning

Step

6

Plan Name	Plan Type	Network	Plan Availability	Coinurance	Rx	MOOP	Deductible	Premium
Humana Connect Bronze \$395/\$300 Plan	HMO	San Antonio HMOx On Exchange	100% Par	Integrated	\$300	\$300		\$221.54
Humana Connect Bronze \$650/\$350 Plan	HMO	San Antonio HMOx On Exchange	80% Par	\$1,500 Deductible	\$350	\$350		\$258.88
Humana Connect Gold \$200/\$500 Plan	HMO	San Antonio HMOx On Exchange	80% Par	\$500 Deductible	3500	2000		\$286.56
Humana Connect Platinum \$1500 Plan	HMO	San Antonio HMOx On Exchange	80% Par	\$0 Deductible	1500	0		\$348.36

Select up to 4 plans to Customize and Compare

Plan Name	Plan Type	Network	Plan Availability	Coinurance	Rx	MOOP	Deductible	Premium
Humana Connect Silver \$600/\$300 Plan	HMO	San Antonio HMOx On Exchange	80% Par		\$1,500 Deductible	\$300	\$400	\$191.33

[Customize & Compare](#)

Information

The plan will pop up at the bottom of the screen under the Selected Plans view. Click on the Customize and Compare button.

7

1. Create 2. Choose 3. Customize & Compare Quote ID [Save](#) [Print](#) [E-mail Quote](#) [E-mail Agent](#) [Access Medicare Plans](#)

Save Quote
Indicates Required Fields

Applicant Information

First Name *

Last Name *

E-mail Address

Confirm E-mail Address

[Cancel](#) [Save](#)

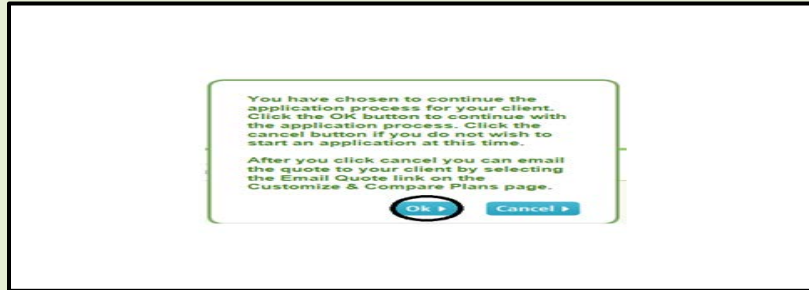
Medical

Monthly: \$251.23
Initial: \$251.23
Association Dues & Fees: \$0.00

Click on the “Apply Now” or “Marketplace Plans” button and the Save Quote box will pop up. Fill in the box with your clients data than press Save.

Step

8



Information

Click OK.

9

Humana.

Your Humana Agent:
TEST AGENT SMART
dagent@humana.com
Agent Phone: 1-920-336-1100
Support: 855-422-5148

What to expect

To find out if you are eligible for an APTC and/or a cost share reduction, you will need to visit the Health Insurance Marketplace. Humana will help you through this process.

* First name Brief	Middle initial	* Last name Espinozafth	Suffix	* Date of birth (MM/DD/YYYY) 11/18/1955
* Address 1 1316 Main ST				
Address 2				
* City Boca Raton	* State Florida	* Zip 33402		
* Email address BEwingth32@example.com	* Confirm email address BEwingth32@example.com			

On the What to Expect page fill in your client's information then click on the next button to move forward.

Step

10

HealthCare.gov Learn Get Insurance

Return to issuer website

New to HealthCare.gov? CREATE ACCOUNT

Log In
All fields are required unless they're marked optional.

Username
AB_Issuer188

Password

Information

You will now be directed to the healthcare.gov website and your Username will populate into the Username field. You will need to enter your password.

11

Look up the client's application

To find a client's Marketplace application, enter his or her information below.

First name Middle (optional) Last name Suffix (optional)

Email address (optional) Application state

Date of birth Social Security number (optional)

Street address Apt./Ste. # (optional)

City State ZIP code

START APPLICATION SEARCH

You can search for your client's subsidy application by completing the search form.

12

Return to issuer website

Look up the client's application

Your search did not find the client's application.

We didn't find the client's application. Ask the client if he or she would like to start a new application. Or, you can go back and search again.

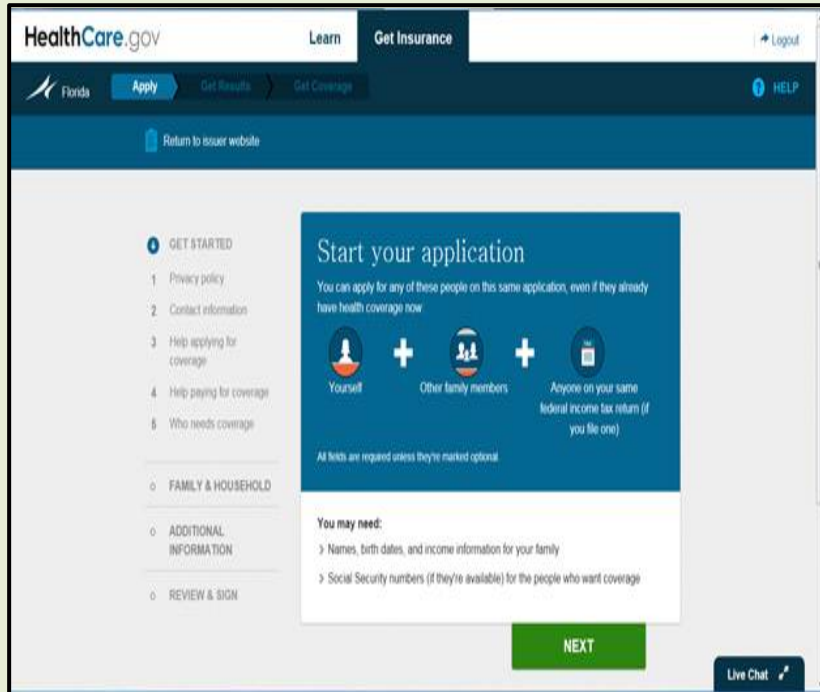
BACK START APPLICATION

Live Chat

If your client has not completed the subsidy application click on Start Application.

Step

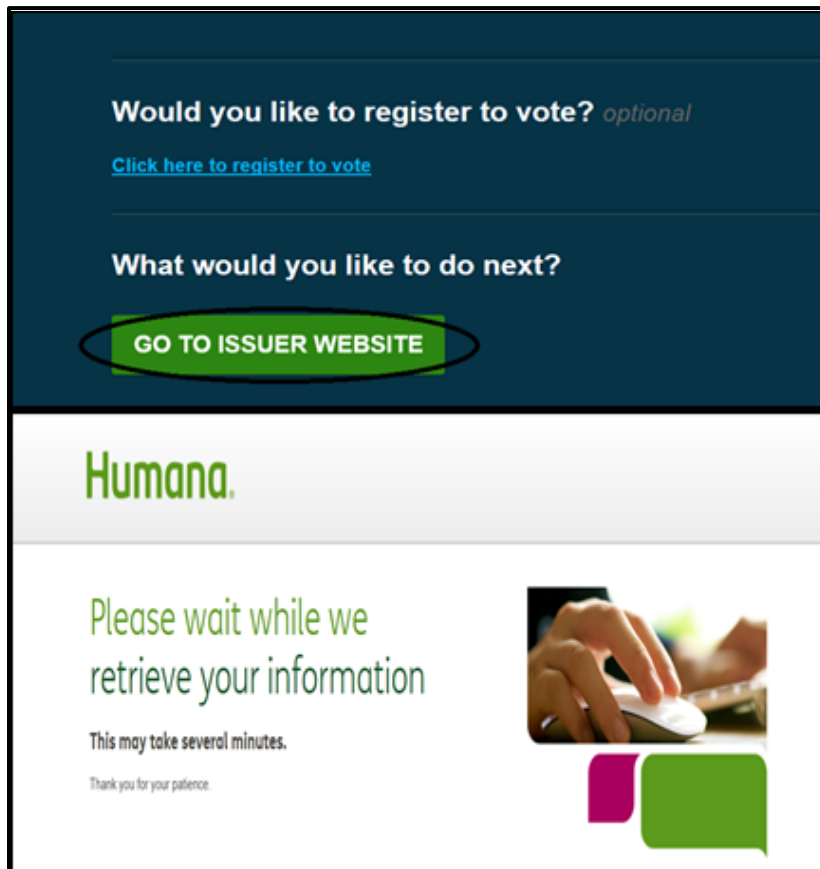
13



Information

At this point you will complete the subsidy application process with your client. Click on Next.

14



Once subsidy eligibility has been determined you can move back to the Humana website by clicking on the Go to Issuer Website button.....

This will direct you back to Humana to complete the rest of the application.

Step

15

Humana. Your Humana Agent: TEST AGENT SMART (888)936-3300 Agent Phone: 1-920-336-1100

Applicant review Select a plan Review and apply

Review your applicant information

We received your information from the Health Insurance Marketplace. This includes the APTC amount you can use to lower your premium, as well as your cost share reduction eligibility. Please review your details for accuracy.

Your monthly APTC information

Your total available monthly APTC is \$370.00

You may lower your monthly premium costs by applying a chosen percentage of the APTC. The amount applied to your premium is up to you. You can use all, part, or none. Please enter a number between 0 to 100 in the applied percentage box to indicate the applied amount you would like to go toward your monthly premium. The portion that is not used can be claimed on your 2014 tax return as a credit.

* Required

Applied percentage: 100%

Applied amount: \$370.00

[Applicants who can be on your plan](#)

16

Humana. Your Humana Agent: TEST AGENT SMART (888)936-3300 Agent Phone: 1-920-336-1100

Tobacco Use

Please complete this information below.

* Required

Name: JON SMITH
Date of Birth: 12/11/1976

Within the past six months, have you used any tobacco product regularly (four or more times per week on average, excluding religious and ceremonial uses)?

Yes No

Name: JUANITA SMITH
Date of Birth: 01/15/1976

Within the past six months, have you used any tobacco product regularly (four or more times per week on average, excluding religious and ceremonial uses)?

Yes No

[Return to previous page](#)

17

Humana. TEST AGENT SMART (888)936-3300 Agent Phone: 1-920-336-1100

Your location: 78722 - TRAVIS, TX

Applicant review Select a plan Review and apply

Select a plan

This page gives you a detailed description of plans available in your area. There are separate tabs to view plans for medical or dental benefits. If you would like to enroll in a plan, click the "Add plan" button. The plan you select will then be placed in your cart.

[See Marketplace Enrollment Requirements.](#)

1 Plan(s) Added

Humana Connect Silver 500/750 Plan
Bronze:
\$500
Original monthly premium: \$27.08
Applied APTC amount: -1330
Effective Date: 1/01/2013
Premium: \$237.08
Total: \$227.08

Medical **Dental**

Your applied APTC amount - \$370.00

Medical Plans (6) Sort by: Premium - Low to high

Showing 3 of 6 plans

Humana Connect Basic 6350/6350 Plan	Humana Connect Bronze 6300/6300 Plan	Humana Connect Bronze 4850/6350 Plan
-------------------------------------	--------------------------------------	--------------------------------------

18

Humana. TEST AGENT SMART (888)936-3300 Agent Phone: 1-920-336-1100

Applicant review Select a plan Review and apply

Review and apply

Please review this page carefully and make sure you are applying for the right plan for you. Also, make sure there are no errors on this page or the previous page.

If all of your information is correct, please click the "Next" button.

1 Plan(s) Added

Humana Connect Silver 500/750 Plan
Bronze:
\$500
Original monthly premium: \$27.08
Applied APTC amount: -1330
Effective Date: 1/01/2013
Premium: \$237.08
Total: \$227.08

Information

The review applicant information page provides you with the monthly APTC amount for the individual/family. It will also provide you with additional details e.g. if they are eligible for a cost share reduction plan.

Ask the tobacco questions for each applicant listed.

The plan originally quoted will be pre-selected. The premium displayed includes the APTC amount.

On this page confirm the plan selected and click Next to move on.

MarketPoint
Learning

Step

19

Confirmation of agreement

Your client's signature below confirms that your client agrees to this information

Please note: An electronic signature or telephonic signature by anyone other than the person named below will be considered fraudulent.

Application status: Your client is completing the application online.

Select signature method

Information

On the Confirmation of agreement page the applicant must sign the *Authorization to the Online Service Agreement* and the *Tax Filer Agreement*. Please note that if the applicant is married and files jointly both individuals must agree.

The forms must be signed before continuing on with the application process.

Currently, e-signature will be available for your clients to electronically sign off on the application. We anticipate making telephonic signature available to agents soon.